

From: [Hilty, Michael](#)
To: [Walton, Rachel](#)
Subject: Re: Classics 2207 & 3701
Date: Wednesday, May 14, 2025 10:40:24 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[Outlook-The Ohio S.png](#)
[Outlook-bagblyog.png](#)
[Outlook-ipchyd45.png](#)
[Outlook-ib3ipi0y.png](#)
[Outlook-q0eoo1fi.png](#)
[Outlook-ecx0wnz1.png](#)
[Outlook-yasvfmzu.png](#)
[Outlook-20xygatt.png](#)
[Outlook-The Ohio S.png](#)
[Outlook-zwdvtmwa.png](#)
[Outlook-tnxleybm.png](#)
[Outlook-5v1ym1kb.png](#)
[Outlook-rj31vodi.png](#)
[Outlook-xiwf3m3g.png](#)
[Outlook-nyudnfvv.png](#)
[Outlook-m2t1tmib.png](#)

Hi Rachel,

Awesome! We'll get that updated and advance the course.

Thanks for your quick reply!

All my best,
Michael



THE OHIO STATE UNIVERSITY

Michael Hilty, MA

Curriculum and Assessment Coordinator
ASC Staff Advisory Council, Chair

The Ohio State University

The College of Arts and Sciences
ASC Curriculum and Assessment Services
306A Dulles Hall
230 Annie and John Glenn Ave, Columbus, OH 43210
614-247-6089 Office
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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the

university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.

From: Walton, Rachel <walton.640@osu.edu>

Sent: Wednesday, May 14, 2025 10:38 AM

To: Hilty, Michael <hilty.70@osu.edu>

Subject: Re: Classics 2207 & 3701

Hi Michael,

That's fine if your office can do it!

Thanks,

Rachel

Rachel Walton

Academic Program Services Specialist

The Ohio State University

College of Arts & Sciences

Department of Classics

414 University Hall

230 N Oval Mall, Columbus, OH 43210

[614-292-2744](tel:614-292-2744) Office

walton.640@osu.edu

From: Hilty, Michael <hilty.70@osu.edu>

Sent: Wednesday, May 14, 2025 9:50:48 AM

To: Walton, Rachel <walton.640@osu.edu>

Subject: Re: Classics 2207 & 3701

Hi Rachel,

If you'd like, my office can check off all the other campuses in the curriculum form prior to advancing it. Or, if you'd prefer, I can send it back to you.

Just let me know which option you'd like.

All my best,

Michael



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From: Walton, Rachel <walton.640@osu.edu>

Sent: Wednesday, May 14, 2025 9:47 AM

To: Hilty, Michael <hilty.70@osu.edu>

Subject: Re: Classics 2207 & 3701

Hello Michael,

The department would like to add the other campuses to the offering list for 2207 as well. Is it possible to return it to my queue to change this before sending it on?

Thank you,

Rachel

Rachel Walton

Academic Program Services Specialist

The Ohio State University

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walton.640@osu.edu

From: Hilty, Michael <hilty.70@osu.edu>

Sent: Wednesday, May 14, 2025 9:23:32 AM

To: Walton, Rachel <walton.640@osu.edu>; Hawkins, Julia Hawkins <hawkins.552@osu.edu>

Cc: Dugdale, Tom <dugdale.3@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Subject: Classics 2207 & 3701

Good morning,

On Tuesday, April 29th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course request proposal for both Classics 2207 and 3701. Please see below for their feedback.

Classics 2207

I am pleased to report that the Subcommittee unanimously approved the proposal with two comments and one recommendation:

- **Comment:** The Subcommittee noted that within curriculum.osu.edu, only the Columbus campus was selected in the campus-of-offering section. They encourage the department to confirm this selection was intentional and that they have no plans to offer this course at any of the regional campuses in the future.
- **Comment:** When the course is taught, the Subcommittee encourages the department to revisit the information in the syllabus pertaining to the Civics requirement (syllabus page 3), confirming it is up-to-date and aligned with University policy at that time.
- **Recommendation:** The Subcommittee recommends updating the following syllabus statement (which can be found on the [ASC Curriculum and Assessment Services website](#)):
 - Religious Accommodations (pages 9-10)

Classics 3701

I am pleased to report that the Subcommittee unanimously approved the request with one contingency and four recommendations:

- **Contingency:** The Subcommittee asks that the department seek concurrence with the Department of History of Art. The contact within the Department of History of Art is Kris Paulsen.20.
- **Recommendation:** The Subcommittee recommends providing additional information on the exciting digital scavenger hunt assignments (described in the “Writing Exercises” section), since they are unconventional and their scope and expectations were not clear.
- **Recommendation:** The Subcommittee recommends that the course instructor consider rearranging the due date of the course assignments towards the end of the course. According to the course calendar on page 12, students will be taking their second midterm exam, conducting a peer review, and finishing their final paper all within approximately two weeks. To lighten students’ workload in those final weeks and ensure each assignment receives adequate attention, the Subcommittee suggests moving Midterm Exam 2 earlier in the semester, as well as spacing out the deadlines for the peer review and final paper, if possible.
- **Recommendation:** The Subcommittee notes that on page 6 of the syllabus, there is mention of “the OSU grading scale”. Ohio State does not have an official or standardized grading scheme and instructors may select a grading scheme which best fits the needs of their

individual courses.

- **Recommendation:** The Subcommittee recommends updating the following syllabus statements (which can be found on the [ASC Curriculum and Assessment Services website](#)):
 - Diversity (pages 7-8)
 - Student Life – Disability Services (page 7)
 - Religious Accommodations (pages 8-9)

I will return Classics 3701 to the departmental queue via [curriculum.osu.edu](#) to address the above feedback while Classics 2207 will continue through the approval process to OAA.

Should you have any questions, do not hesitate to reach out to Tom Dugdale, faculty Chair of the Arts and Humanities 1 Subcommittee, or me.

All my best,

Michael



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